

Development Manager 2 (Construction)

The Tennessee Department of General Services is responsible for providing goods and services to the State government of Tennessee. Its primary customers are other State departments and agencies. It also serves vendors wishing to do business with the State, and citizens and organizations interested in purchasing surplus State and federal property. The Department's services include centralized procurement for State departments; management of the State's real estate assets; motor vehicle and equipment management; printing, media, and photographic services; postal services; warehousing and distribution; State employee parking, badging, and shuttle services; and assistance to small businesses and businesses owned by minorities, women, and veterans. For more information about the Department of General Services please visit www.tn.gov/generalservices.

The Tennessee Department of General Services is seeking applications for Development Manager 2 in the State of Tennessee Real Estate Asset Management (STREAM) Division. The position is located in Downtown Nashville and the annual salary range is \$63,000-\$93,000 (determined on experience). Information regarding benefits can be found at www.tn.gov/hr/employees1/benefits.html. Qualified candidates should submit a resume and letter of interest to DGS.HR@tn.gov. Resumes will be accepted through November 16th, 2018 or until filled.

Examples of Duties and Responsibilities

- Assist in the management and the regular coordination of design, scope, schedule & cost as directed by the Sr. Development Manager, in the preparation of Soft Cost Budgets, selection of architects, and other design consultant candidates for each project.
- At the direction of the Sr. Development Manager provide direction to project architects and engineers in the preparation of plans and submittals.
- Assist in the review all plans and submittals for compliance with State of TN standards and owner direction. Participate in constructability reviews.
- Participate in Value Engineering sessions to assure the overall design goals are met.
- Participate in the coordination & management of project schedules for development, design and construction milestones.
- Under the direction of the Sr. Development Manager establish scope of service and appropriate budgets for services by Project Architect, Project Designer and other design professionals.
- Review the design concepts, floorplans, section, elevations, and other drawings for the Project and provide feedback, design suggestions and alternatives to assist in meeting owner goals for the Project.
- Engage the Project Management group to perform constructability reviews of DD and CD drawing development.
- Implement tools, process and technology for document management control and RFI management.
- Coordinate design and consultant teams to establish BIM model and execution strategy.
- Assist the Sr. Development Manager with other duties as assigned and participate in 360 reviews.

Requirements

- Completion of a Bachelor's Degree in Engineering, Architecture, or other highly related field.
- Five years of professional project management or project engineering experience; and/or
- Hi-rise residential project design, with at least two years of profit and loss experience.